



## Quabbin Advisors, LLC

447 West Street, Amherst, MA 01002

413-313-5037

[www.quabbinadvisors.com](http://www.quabbinadvisors.com)

Form ADV Part 2

February 13, 2024

This Brochure provides information about the qualifications and business practices of Quabbin Advisors, LLC (“Quabbin Advisors”). If you have any questions about the contents of this Brochure, please contact us at 413-313-5037 or [info@quabbinadvisors.com](mailto:info@quabbinadvisors.com). The information in this Brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

Additional information about Quabbin Advisors, LLC also is available on the SEC’s website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov). The searchable IARD/CRD number for Quabbin Advisors, LLC is 160019.

**Item 2 – Material Changes**

Since the last filing of this Form ADV Part 2A, dated March 13, 2023, there has been the following material change:

- Item 12 (Brokerage Practices) has been updated to reflect TD Ameritrade’s transition to Charles Schwab.
- In Item 4 (Financial Planning and Advisory Business), what had been listed as a separate service (Ongoing Financial Planning), has been deleted and all financial planning services are listed together in Item 4.

Please note, this section only discusses changes that we consider material, and not all changes made.

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#### Item 4 – Financial Planning and Advisory Business Overview

Quabbin Advisors, LLC (“Quabbin Advisors” or “the company”) provides financial planning and investment advisory services on a fee-only basis to individuals, families, non-profit organizations, and businesses. Megan Donnelly is the 100% owner and sole principal of Quabbin Advisors, LLC.

As of December 31, 2023, Quabbin Advisors had assets under management (AUM) of approximately \$77,890,648 on a non-discretionary basis.

The specific services offered depend upon each client’s unique circumstances and may include some or all of the following services: Investment strategy and recommendations, investment portfolio reviews, retirement planning, education savings plans, estate planning, debt management, risk management, cash flow analysis and budgeting, and insurance reviews.

As a Registered Investment Advisor Quabbin Advisors must hold itself to a fiduciary standard. This means that we must act in what we believe are the best interests of the client.

Quabbin Advisors participates in the Schwab Advisor Services™ program offered by Charles Schwab & Co., Inc. Schwab Advisor Services™ (the “Program”). is a division of Charles Schwab & Co., Inc., member FINRA/SIPC (“Schwab”), an unaffiliated SEC-registered broker-dealer and FINRA member. Schwab offers independent investment firms services which include custody of securities, trade execution, clearance, and settlement of transactions. Quabbin Advisors receives some benefits from Schwab through its participation in the program. These benefits include discounts on third party software and services used by Quabbin Advisors to service client needs. Clients are not required to have their accounts at Schwab.

#### The Financial Planning Process and Services Financial Planning

We provide financial planning services on topics such as retirement planning, investment strategies, risk management and insurance, college savings, cash flow, debt management, work benefits, estate planning, and tax strategies.

Financial planning is an evaluation of a client’s current and possible future financial state by using currently known variables to predict future cash flows, asset values and withdrawal plans. Clients purchasing this service will receive a written and/or an electronic report, providing the client with a financial plan designed to achieve his or her stated financial goals and objectives.

Common financial planning engagements include one or more of the following:

- **Financial Goals:** We will help clients identify financial goals and develop a plan to reach them. We will identify what you plan to accomplish, what resources you will need to make it happen, how much time you will need to reach the goal, and how much you should budget for your goal, (examples: save for a home, launch a business, etc.).
- **Retirement Planning:** Our retirement planning services typically include projections of your likelihood of achieving your financial goals and recommendations on how to potentially increase your odds for meeting your financial goals in retirement. If you are near retirement or already retired, advice may be given on appropriate distribution strategies to minimize the likelihood of running out of money or having to alter spending during your retirement years.
- **Investment Analysis:** This may involve developing an asset allocation strategy to meet clients’ financial goals and risk tolerance, providing information on investment vehicles and strategies (as well as specific

investments), reviewing employee stock options or other benefits (as applicable). If desired, we may also assist you in establishing your own investment account(s) at the broker/dealer or custodian of your choice. The strategies and types of investments we may recommend are further discussed in Item 8 of this brochure.

- **Cash Flow and Debt Management:** We will conduct a review of your income and expenses to determine your current cash flow status and will provide advice on how to use cash surpluses to meet your financial goals - and how to reduce expenses if they exceed your income.
- **Insurance:** Review of existing policies to ensure proper coverage for relevant insurance policies, (e.g.: life, health, disability, long-term care, liability, home and automobile).
- **College Savings:** Includes projecting the amount that may be needed to achieve college or other post-secondary education funding goals, along with advice on ways for you to save the desired amount.
- **Tax Planning Strategies:** Advice may include ways to minimize current and future income taxes as a part of your overall financial planning picture. For example, we may make recommendations on which type of account(s) or specific investments should be owned based in part on their “tax efficiency.”

*We recommend that you consult with a qualified tax professional before initiating any tax planning strategy.*

- **Employee Benefits Optimization:** We will provide review and analysis as to whether you, as an employee, are taking the maximum advantage possible of your employee benefits.
- **Estate Planning:** This usually includes an analysis of your exposure to estate taxes and your current estate plan, which may include whether you have a will, powers of attorney, trusts and other related documents. The advice is high-level, strategic advice, and we encourage you to consult with a qualified estate planning attorney for specific advice and to execute appropriate documents.

## **COMMON ENGAGEMENTS AND SPECIFIC SERVICE OFFERINGS:**

### **Financial Planning**

Most clients begin working with Quabbin Advisors by completing an initial financial plan that includes one or more of the categories outlined above. During the planning process, we discuss the client’s goals and gather their relevant financial information. We then analyze the data to develop and present recommendations that we believe will help our clients reach their stated financial goals.

This analysis, along with written observations and recommendations are presented as a financial plan to the client. These recommendations and observations are tailored to the individual client’s circumstances and risk profile.

Clients are generally responsible for implementing any recommendations but may engage with Quabbin Advisors to assist them.

Clients may opt for a comprehensive financial plan or one that is limited in scope. If a client requests that we focus our financial planning and investment consultation services only on certain areas, they must understand that their overall financial situation or needs may not be fully addressed due to the limitations they have established.

Once the financial plan has been presented to the client, the engagement with Quabbin Advisors is complete. Clients may re-engage Quabbin Advisors as needed, and periodic financial check-ups are recommended. It is the client’s responsibility to initiate these check-ups.

Quabbin Advisors does not provide legal, tax, or accounting advice. With the client’s permission, we may work

together with their other advisers, such as accountants or attorneys, to coordinate and implement the strategies we have agreed on. Clients should be aware that these other professional advisers will bill them separately for their services, and these fees will be in addition to those charged by Quabbin Advisors.

### **Portfolio Review Service (Investment Advisory)**

Portfolio Review services are typically offered only to those clients who have already completed some type of financial planning engagement with Quabbin Advisors that includes an assessment of a client's current financial situation, risk tolerance, investment goals and horizon, and specific investment constraints or restrictions.

Clients may contract with Quabbin Advisors to monitor and review their investment portfolio on a quarterly basis.

Quabbin Advisors provides advice to clients regarding investments that are based on their individual needs. Through discussions in which goals and objectives based on a client's circumstances are established, we develop a client's investment plan with an asset allocation target that we believe will provide the opportunity for return to meet the client's goals while also factoring in risk. We recommend a portfolio based on that target. During our data-gathering process, we determine the client's individual objectives, time horizons, risk tolerance, and liquidity needs. We may also review and discuss a client's prior investment history, as well as family composition and background.

Quarterly portfolio reviews will be done to assess the performance of the client's portfolio and to determine if any investment changes or asset allocation re-balancing is recommended, based on performance, changes in client preferences or circumstances.

Portfolio Review clients are not required to hold their accounts at Schwab. If accounts are not held at Schwab, the client is responsible for acting on recommendations and placing trades themselves.

If a client does hold accounts at Schwab, then they may either place the trades themselves, or they can have Quabbin Advisors place the recommended trades for them after they provide written confirmation that they approve of the written recommendations provided by Quabbin Advisors. Quabbin Advisors will not place discretionary trades.

Clients may impose reasonable restrictions on investing in certain securities, types of securities, or industry sectors.

Fees pertaining to this service are outlined in Item 5 of this brochure.

Clients who utilize the Portfolio Review service also have the option of receiving an annual review of their financial plan and may be provided with additional financial advice pertaining to their plan or related subjects throughout the year, as requested. Additional fees may apply and will be discussed prior to any work being done.

Quabbin Advisors does not have custody or discretionary authority of any client assets. We do not offer any wrap fee accounts.

Quabbin Advisors does not provide legal, tax, or accounting advice. With the client's permission, we may work together with their other advisers, such as accountants or attorneys, to coordinate and implement the strategies we have agreed on. Clients should be aware that these other professional advisers will bill them separately for their services, and these fees will be in addition to those charged by Quabbin Advisors.

### **Item 5 – Fees and Compensation**

Quabbin Advisors receives compensation solely by the fees clients pay. The fees for *financial planning services* are paid on a project basis and are based on a rate of \$175 per hour, billed in 10- minute increments. Fees that are

project-based are flat fees that are based on our hourly rate multiplied by the approximate number of hours that are anticipated to be needed to provide the requested service. Fees for Portfolio Review (investment advisory) are based on the dollar amount of investments. Our fees are negotiable.

### **Financial Planning Fees**

While fees are based on individual client circumstances and can range widely, depending upon the complexity and scope of an assignment, here are estimated ranges for two common services. Many comprehensive financial plans are estimated to cost between \$1200 and \$3000. Modular plans (not as extensive as comprehensive plans) and initial investment portfolio reviews are likely to range from \$750 to \$2000 for most clients.

For each engagement, requested services and an estimated fee range are disclosed in the written Client Service Agreement. For financial planning clients, we generally require an immediate deposit in an amount that is the lesser of one-half of the total estimated fee or \$500. The deposit is due upon signing of the Client Service Agreement, or as negotiated. The balance of the fee is due upon presentation of the requested advice or plan.

### **Fees for Portfolio Review Services**

Our standard advisory fee is based on the market value of the client's total investment portfolio. The annual fee for this service is 0.15% of investable assets (minimum fee of \$750) if clients hold accounts at a custodian I work with. Otherwise, the fee is 0.25% of investable assets with a minimum fee of \$1,250. The reason for the difference in fees is that it takes more time to gather information and to provide services for accounts "held away" from the custodian I use.

There can also be additional costs to Quabbin Advisors to connect held away accounts to software used in providing portfolio recommendations and quarterly reports.

The fee is based on the portfolio value at the end of the preceding year. For new clients, the pro-rated fee for the balance of the year will be based on the portfolio value for the most recent quarter, or on another agreed-upon date.

The annual fees may be negotiable and are pro-rated and paid in arrears on a quarterly basis. Instances where negotiation might be warranted include where the calculated fee would be excessive given the complexity of the portfolio. In these instances, the fee is capped at a mutually-agreed upon level.

We believe strongly that investors should closely monitor their fees. While we have no asset minimum, if the amount you have to invest results in our fee being in excess of 2% of your investable assets, we would encourage you to consider other options where you would pay less. In no case will our fee for this service exceed the equivalent of 3% of your investable assets.

No increase in the annual fee shall be effective without agreement from the client by signing a new agreement or amendment to their current advisory agreement.

Advisory fees may be directly debited from client accounts, or the client may choose to pay either check, credit card, or debit card. Accounts initiated or terminated during a calendar quarter will be charged a pro-rated fee based on the amount of time remaining in the billing period. An account may be terminated with written notice at least 15 calendar days in advance. Since fees are paid in arrears, no rebate will be needed upon termination of the account.

### **Termination**

Either party may terminate the Agreement at any time by providing written notice of termination to the other party. If a client verbally notifies Quabbin Advisors of their desire to terminate the agreement, and if they have not provided written termination notice within two (2) business days, we will document the termination request in

our records and provide the client with a written termination notice. Once a termination notice is submitted, we will no longer be responsible for monitoring the client's account or for providing further advice or recommendations.

A new client may terminate an Agreement with us, without penalty or charge, within five (5) business days of signing the Client Services Agreement. If termination occurs within this timeframe, the client's deposit is returned, and the engagement is voided. If the client terminates the Agreement after the five-day period, we will return any unearned prepaid fees no later than thirty (30) days after we receive notice of termination.

Clients will receive a copy of Quabbin Advisors' Form ADV Part 2 prior to, or upon execution of a Service Agreement. If we fail to provide the Form ADV Part 2 within this timeframe, the client may terminate the Agreement within five (5) business days without penalty.

### **Important Note about Fees**

Clients should be aware that, in implementing advice or plans that we provide, they may incur additional, separate fees charged for trading or for investing in securities, mutual funds, and/or exchange traded funds (ETFs). In addition, clients may incur additional maintenance, monitoring, custodial, or other administrative fees from brokerage firms or other providers.

We strongly recommend that clients obtain complete fee schedules from all of their financial providers, including brokerage firms, for account and maintenance fees. We also encourage clients to request investment prospectuses for all investments and to review these prospectuses for a complete explanation of fees. It is important that clients understand these additional fees as they reduce the overall investment return to the client.

Quabbin Advisors does not receive commissions, referral fees, or any third-party payments of any kind. The only compensation we receive is paid directly to us by our clients.

### **Item 6 – Performance-Based Fees and Side-By-Side Management**

Quabbin Advisors does not charge any performance-based fees (fees based on a share of capital gains on or capital appreciation of the assets of a client).

### **Item 7 – Types of Clients**

Quabbin Advisors conducts business primarily with individuals, families, businesses, trusts, and estates of various size and complexity. We do not have any minimum requirements with respect to assets, net worth, income, or revenue generated as a condition for engaging our services.

### **Item 8 – Methods of Analysis, Investment Strategies and Risk of Loss**

Investing in securities involves risk of loss that clients should be prepared to bear. If an engagement involves investment strategies or investment analyses, we explain the risk of loss to clients. We do not guarantee specific investment results.

If we are engaged to provide investment advice, we first evaluate the client's current financial situation, risk tolerance, needs, investing goals, and investing timeframe before providing specific recommendations or guidance. Our recommendations reflect Quabbin Advisors' best judgment as to how a client might achieve their investing goals while also minimizing risk and taking into account the client's investment objectives, financial situation and needs, and any other pertinent information.

We believe that asset allocation is a critical component in devising a risk-appropriate investment portfolio. Quabbin Advisors employs fundamental, long-term, buy-and-hold strategies for investment selection. Recommendations provided are based on one or more of the following: analysis of individual securities or funds,



computerized asset allocation models, publicly available reports, Securities and Exchange Commission filings, and information from subscription services, magazines, and websites.

For most individuals, Quabbin Advisors recommends that client's investment assets be allocated primarily among various no-load and low-fee mutual funds, index funds, and exchange traded funds (ETFs), in accordance with the client's stated investment objectives. Some clients may also wish to invest in individual stocks or bonds, and we will incorporate those wishes in our recommendations.

While we believe that our investment strategy is designed to potentially produce the highest possible return for a given level of risk, we cannot guarantee that an investment objective or goal will be achieved. Some investment recommendations may result in loss, and this loss may include the loss of the original principal amount invested. The client must be able to bear the various risks involved in investing. These include market risk, interest rate risk, liquidity risk, currency risk, and political risk, among others.

We recommend that clients review their investment portfolios frequently and that they rebalance their portfolios at least annually or when their life circumstances change.

### **Item 9 – Disciplinary Information**

Neither Quabbin Advisors nor any of its personnel have been involved in any legal or disciplinary action related to past or present clients.

Please note, the disciplinary history of Quabbin Advisors its representatives can be obtained from The Commonwealth of Massachusetts Securities Division at 617-727-3548 or [msd@sec.state.ma.us](mailto:msd@sec.state.ma.us).

### **Item 10 – Other Financial Industry Activities and Affiliations**

Quabbin Advisors is an independent, fee-only financial firm. We have no affiliation with any brokerage or investment firm. We receive no commissions or referral fees from any third parties.

Our policies require us to avoid actual or potential conflicts of interest with our clients. Prior to and during engagements, we disclose actual and potential conflicts that may arise or that we feel may reasonably compromise our independence.

Megan Donnelly is licensed as a life insurance advisor in Massachusetts in order to consult with clients on purchasing life insurance or annuities. Quabbin Advisors does not sell insurance and does not receive any commissions or fees from any insurance company. The licenses allow us to provide advice that is paid for by clients.

### **Item 11 – Code of Ethics**

Clients and prospective clients will receive a copy of our Code of Ethics upon request or, if no prior request has been made, a copy will be provided in conjunction with our Client Service Agreement.

Quabbin Advisors adheres to the Code of Ethics required of CFP® professionals and of those holding the Chartered Financial Consultant® (ChFC®) designation. In short, CFP® professionals and those holding the Chartered Financial Consultant® designation are required to uphold the fiduciary standard and to do the same for clients as they would for themselves, assuming similar circumstances. We strive to conduct all of our business in an honest, ethical, and fair manner.

The interests of Quabbin Advisors' clients come first. When providing services, we seek to avoid actual or potential conflicts of interest, and we disclose actual or potential conflicts of interest to our clients. We base our recommendations on the information provided to us by clients and seek to find suitable investments that meet



our clients' stated investment and financial goals, risk tolerance, and investment horizon.

We do not recommend to clients, securities in which we, or related persons, have a material financial interest.

We frequently recommend investments that we are also invested in if those investments are appropriate for the clients. These are publicly traded investments.

If we recommend any security that we are then actively buying or selling, we disclose this. Because we invest in highly liquid, broadly traded securities, it is highly unlikely that our trading activity would ever adversely impact a client's investment.

## **Item 12 - Brokerage Practices**

### **Factors Used to Select Custodians and/or Broker-Dealers**

Quabbin Advisors does not have any affiliation with Broker-Dealers. Specific custodian recommendations are made to clients based on their need for such services. We recommend custodians based on the reputation and services provided by the firm.

In recommending custodians, we have an obligation to seek the "best execution" of transactions in Client accounts. The determinative factor in the analysis of best execution is not the lowest possible commission cost, but whether the transaction represents the best qualitative execution, taking into consideration the full range of the custodian's services. The factors we consider when evaluating a custodian for best execution include, without limitation, the custodian's:

- Combination of transaction execution services and asset custody services (generally without a separate fee for custody);
- Capability to execute, clear, and settle trades (buy and sell securities for your account);
- Capability to facilitate transfers and payments to and from accounts (wire transfers, check requests, bill payment, etc.);
- Breadth of available investment products (stocks, bonds, mutual funds, exchange-traded funds (ETFs), etc.);
- Availability of investment research and tools that assist us in making investment decisions
- Quality of services;
- Competitiveness of the price of those services (commission rates, margin interest rates, other fees, etc.) and willingness to negotiate the prices;
- Reputation, financial strength, security and stability;
- Prior service to us and our clients.

With this in consideration, our firm recommends Charles Schwab & Co., Inc., a registered broker-dealer, member FINRA and SIPC ("Schwab"). Although Clients may request us to use a custodian of their choosing, we generally recommend that Clients open brokerage accounts with Schwab. We are not affiliated with Schwab. The Client will ultimately make the final decision of the custodian to be used to hold the Client's investments by signing the selected custodian's account opening documentation.

### **Research and Other Soft-Dollar Benefits**

Advisor does not have any soft-dollar arrangements with custodians whereby soft-dollar credits, used to purchase products and services, are earned directly in proportion to the amount of commissions paid by a Client. However, as a result of being on their institutional platform, Schwab may provide us with certain services and products that may benefit us. All such soft dollar benefits are consistent with the safe harbor contained in Section 28(e) of the Securities Exchange Act of 1934, as amended.

Schwab Advisor Services™ is Schwab's business serving independent investment advisory firms like us. They provide our Clients and us with access to their institutional brokerage services (trading, custody, reporting and related services), many of which are not typically available to Schwab retail customers. Schwab also makes available various support services. Some of those services help us manage or administer our Clients' accounts, while others help us manage and grow our business. Schwab's support services are generally available on an unsolicited basis (we don't have to request them) and at no charge to us. The benefits received by Advisor or its personnel do not depend on the number of brokerage transactions directed to Schwab. As part of its fiduciary duties to Clients, Advisor at all times must put the interests of its Clients first. Clients should be aware, however, that the receipt of economic benefits by Advisor or its related persons in and of itself creates a potential conflict of interest and may indirectly influence the Advisor's choice of Schwab for custody and brokerage services. This conflict of interest is mitigated as Advisor regularly reviews the factors used to select custodians to ensure our recommendation is appropriate. Following is a more detailed description of Schwab's support services:

1. Services that benefit you. Schwab's institutional brokerage services include access to a broad range of investment products, execution of securities transactions, and custody of Client assets. The investment products available through Schwab include some to which we might not otherwise have access or that would require a significantly higher minimum initial investment by our Clients. Schwab's services described in this paragraph generally benefit you and your account.
2. Services that may not directly benefit you. Schwab also makes available to us other products and services that benefit us but may not directly benefit you or your account. These products and services assist us in managing and administering our Clients' accounts. They include investment research, both Schwab's own and that of third parties. We may use this research to service all or a substantial number of our Clients' accounts, including accounts not maintained at Schwab. In addition to investment research, Schwab also makes available software and other technology that:
  - provide access to Client account data (such as duplicate trade confirmations and account statements)
  - facilitate trade execution and allocate aggregated trade orders for multiple Client accounts
  - provide pricing and other market data
  - facilitate payment of our fees from our Clients' accounts
  - assist with back-office functions, recordkeeping, and Client reporting
3. Services that generally benefit only us. Schwab also offers other services intended to help us manage and further develop our business enterprise. These services include:
  - Educational conferences and events
  - Consulting on technology, compliance, legal, and business needs
  - Publications and conferences on practice management and business succession
4. Your brokerage and custody costs. For our Clients' accounts that Schwab maintains, Schwab generally does not charge you separately for custody services but is compensated by charging you commissions or other fees on trades that it executes or that settle into your Schwab account. Certain trades (for example, many mutual funds and ETFs) may not incur Schwab commissions or transaction fees.

### **Brokerage for Client Referrals**

We receive no referrals from a custodian, broker-dealer or third party in exchange for using that broker-dealer or third party.

### **Clients Directing Which Broker-Dealer or Custodian to Use**

We do recommend a specific custodian for Clients to use, however, Clients may custody their assets at a custodian of their choice. Clients may also direct us to use a specific custodian to execute transactions. By allowing Clients to choose a specific custodian, we may be unable to achieve the most favorable execution of Client transactions and

this may cost Clients money over using a lower-cost custodian.

### **Aggregating (Block Trading) for Multiple Client Accounts**

We may combine multiple orders for shares of the same securities purchased for advisory accounts we manage (this practice is commonly referred to as “block trading”). When we do, we will distribute a portion of the shares to participating accounts in a fair and equitable manner. The distribution of the shares purchased is typically proportionate to the size of the account, but it is not based on account performance or the amount or structure of management fees. Subject to our discretion, regarding particular circumstances and market conditions, when we combine orders, each participating account pays an average price per share for all transactions and pays a proportionate share of all transaction costs. Accounts owned by our firm or persons associated with our firm may participate in block trading with your accounts; however, they will not be given preferential treatment.

### **Item 13 – Review of Accounts**

For financial planning clients, we conduct reviews of any past plans when requested by the client. Periodic reviews are recommended, but it is up to the client to initiate them. All account reviews are conducted by Megan Donnelly. There is a fee for reviews or updates of past financial plans. Please refer to Item 5 of this document that discusses fees.

Client accounts with the Portfolio Review Service will be reviewed regularly on a quarterly basis by Megan Donnelly. The account is reviewed with regards to the client’s investment policies and risk tolerance levels. Events that may trigger a special review would be unusual performance, additions or deletions of client-imposed restrictions, excessive draw-down, volatility in performance, or changes in client circumstances.

Clients will receive trade confirmations from the broker(s) for each transaction in their accounts as well as monthly or quarterly statements and annual tax reporting statements from their custodian showing all activity in the accounts, such as receipt of dividends and interest.

### **Item 14 – Client Referrals and Other Compensation**

Quabbin Advisors does not receive, nor does it pay, any fees for client referrals. Further, Quabbin Advisors does not accept referral fees from other professionals when clients are referred to them.

### **Item 15 – Custody**

Quabbin Advisors does not accept custody of client funds. Clients should receive at least quarterly statements from the broker dealer, bank or other qualified custodian that holds and maintains client's investment assets. We urge you to carefully review such statements and compare such official custodial records to the account statements or reports that we may provide to you. Our statements or reports may vary from custodial statements based on accounting procedures, reporting dates, or valuation methodologies of certain securities.

For client accounts in which Quabbin Advisors directly debits their advisory fee: Quabbin Advisors will send a copy of its invoice to the custodian at the same time that it sends the client a copy.

- i. The custodian will send at least quarterly statements to the client showing all disbursements for the account, including the amount of the advisory fee.
- ii. The client will provide written authorization to Quabbin Advisors, permitting them to be paid directly for their accounts held by the custodian.

NOTE: Quabbin Advisors does not currently direct debit client accounts. All clients pay by direct invoice. Some clients have given permission for accounts to be debited in the future if they opt to do that. Our strong preference is

to directly invoice clients so that their investment dollars stay invested and so they are aware of the fees they pay.

**Item 16 – Investment Discretion**

Quabbin Advisors does not exercise discretion on behalf of clients’ securities accounts. Clients are free to either implement or ignore the advice we give regarding investment recommendations and financial plans.

**Item 17 – Voting Client Securities**

As a matter of firm policy and practice, Quabbin Advisors does not have any authority to and does not vote proxies on behalf of advisory clients. Therefore, Clients maintain exclusive responsibility for: (1) voting proxies, and (2) acting on corporate actions pertaining to the Client’s investment assets. The Client shall instruct the Client’s qualified custodian to forward to the Client copies of all proxies and shareholder communications relating to the Client’s investment assets. If the client would like our opinion on a particular proxy vote, they may contact us at the number listed on the cover of this brochure.

In most cases, clients will receive proxy materials directly from the account custodian.

**Item 18 – Financial Information**

Quabbin Advisors does not require or solicit prepayment of more than \$500 in fees per client, more than six months in advance. Nor does Quabbin Advisors have discretionary authority or custody of client funds or securities. For these reasons, additional financial disclosure is not required.

Quabbin Advisors has not been the subject of a bankruptcy proceeding. Nor does Quabbin Advisors have any financial commitment that impairs our ability to meet contractual and fiduciary commitments to our clients.

**Item 19 – Requirements for State-Registered Advisers**

This item requires State Registered Investment Advisers to provide certain information or disclosures about the firm’s principals and supervised persons.

A & B: Please see Part 2B for information on management background and experience.

C: Quabbin Advisors does not have a performance-based fee structure. See Item 6.

D: No management person has been involved in any arbitration, civil, self-regulating organization, or administrative proceeding.

E: Quabbin Advisors does not have any arrangements with Related Persons.

Megan Donnelly Quabbin  
Advisors, LLC

447 West Street, Amherst, MA 01002

413-313-5037

Form ADV Part 2B

February 13, 2024

**This Brochure Supplement provides information about Megan Donnelly that supplements the Quabbin Advisors, LLC Brochure. You should have received a copy of that Brochure. Please contact Megan Donnelly at 413-313-5037 if you did not receive Quabbin Advisors' Brochure or if you have any questions about the contents of this supplement.**

**Additional information about Megan Donnelly is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).**

## Item 2- Educational Background and Business Experience

Name: Megan A. Donnelly  
Year of birth: 1964

### Formal education after high school:

The Kenan-Flagler Business School at the University of North Carolina at Chapel Hill. MBA, 1998.

University of Massachusetts at Amherst (Amherst, MA). B.A. in Anthropology, 1987. Phi Beta Kappa Honor Society.

### Business Experience:

Quabbin Advisors, LLC. Amherst, MA 9/09 – present. Title: Founder and President.

Wells Fargo Bank, N.A. New York, NY and Philadelphia, PA, 1/05 – 8/09. Title: Senior Relationship Manager, Corporate Banking.

Citizens Bank. Plymouth Meeting, PA, 8/03 – 12/04. Title: Relationship Manager, Non-Profit Lending.

Wachovia Bank, N.A. and Wachovia Securities. Atlanta, GA and Boston, MA, 7/98 – 2/03. Various roles: Associate in Securitizations, Equity Research, and Corporate Origination and Relationship Manager for Corporate Banking. Licensed with Series 7 & 63 when working for Wachovia Securities. These licenses have since expired.

### Certifications:

#### CERTIFIED FINANCIAL PLANNER™ professional

I am certified for financial planning services in the United States by Certified Financial Planner Board of Standards, Inc. (“CFP Board”). Therefore, I may refer to myself as a CERTIFIED FINANCIAL PLANNER™ professional or a CFP® professional, and I may use these and CFP Board’s other certification marks (the “CFP Board Certification Marks”). The CFP® certification is voluntary. No federal or state law or regulation requires financial planners to hold the CFP® certification. You may find more information about the CFP® certification at [www.cfp.net](http://www.cfp.net).

CFP® professionals have met CFP Board’s high standards for education, examination, experience, and ethics. To become a CFP® professional, an individual must fulfill the following requirements:

- **Education** – Earn a bachelor’s degree or higher from an accredited college or university and complete CFP Board-approved coursework at a college or university through a CFP Board Registered Program. The coursework covers the financial planning subject areas CFP Board has determined are necessary for the competent and professional delivery of financial planning services, as well as a comprehensive financial plan development capstone course. A candidate may satisfy some of the coursework requirement through other qualifying credentials.
- **Examination** – Pass the comprehensive CFP® Certification Examination. The examination is designed to assess an individual’s ability to integrate and apply a broad base of financial planning knowledge in the context of real-life financial planning situations.
- **Experience** – Complete 6,000 hours of professional experience related to the personal financial planning process, or 4,000 hours of apprenticeship experience that meets additional requirements.
- **Ethics** – Satisfy the *Fitness Standards for Candidates for CFP® Certification and Former CFP® Professionals Seeking Reinstatement* and agree to be bound by CFP Board’s *Code of Ethics and Standards of Conduct (“Code and Standards”)*, which sets forth the ethical and practice standards for CFP® professionals.

Individuals who become certified must complete the following ongoing education and ethics requirements to remain certified and maintain the right to continue to use the CFP Board Certification Marks:

- **Ethics** – Commit to complying with CFP Board’s *Code and Standards*. This includes a commitment to CFP

Board, as part of the certification, to act as a fiduciary, and therefore, act in the best interests of the client, at all times when providing financial advice and financial planning. CFP Board may sanction a CFP® professional who does not abide by this commitment, but CFP Board does not guarantee a CFP® professional's services. A client who seeks a similar commitment should obtain a written engagement that includes a fiduciary obligation to the client.

- **Continuing Education** – Complete 30 hours of continuing education every two years to maintain competence, demonstrate specified levels of knowledge, skills, and abilities, and keep up with developments in financial planning. Two of the hours must address the *Code and Standards*.

#### **Certified Investment Management Analyst® (CIMA®)** Designation conferred July 2022

The CIMA certification signifies that an individual has met initial and ongoing experience, ethical, education, and examination requirements for investment management consulting, including advanced investment management theory and application. To earn CIMA certification, candidates must: submit an application, pass a background check and have an acceptable regulatory history; complete an in-person or online executive education program through a Registered Education Provider; pass an online Certification Examination; Pass a second background check; and have three years of financial services experience at the time of certification.

CIMA certificants must adhere to Investments & Wealth Institute's *Code of Professional Responsibility*, and *Rules and Guidelines for Use of the Marks*. CIMA designees must report 40 hours of continuing education credits, including two ethics hours, every two years to maintain the certification.

#### **Chartered Financial Consultant®, (ChFC®)** Designation conferred January 2011

To be awarded the ChFC® designation, individuals must complete a minimum of eight courses and 16 hours of supervised exams. Required courses cover the financial planning process, investments, retirement planning, estate planning, income taxation, and insurance planning. In addition, they must fulfill a minimum of three years of qualified business experience, must adhere to ethics requirements, and must complete 30 hours of CE credit every two years.

#### **Retirement Income Certified Professional®, (RICP®)** Designation conferred July 2013

To be awarded the RICP® designation, individuals must complete a curriculum of three college-level courses and are required to pass a series of two-hour proctored exams. Courses focus on creating sustainable income in retirement. In addition to the courses and exams, individuals must also have three years' experience, meet stringent ethics requirements, and participate in continuing education.

#### **Life Insurance Advisor License**

Megan Donnelly has a life insurance advisor license in Massachusetts so that she may advise clients on life insurance and annuity products.

#### **Item 3- Disciplinary Information**

Registered investment advisers are required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of each supervised person providing investment advice. Megan Donnelly has not been subject to any disciplinary actions or arbitration proceedings.

Please note, the disciplinary history of Quabbin Advisors and its representatives can be obtained from The Commonwealth of Massachusetts Securities Division.

#### **Item 4- Other Business Activities**

Quabbin Advisors has no other business activities.



**Item 5- Additional Compensation**

Quabbin Advisors does not receive performance-based fees, commissions, bonuses, or other economic benefits (sales awards or other prizes) for providing our advisory services. Our only compensation is in the form of fees paid by clients.

**Item 6 - Supervision**

Megan Donnelly is the sole employee of Quabbin Advisors and supervises her own work. Quabbin Advisors employs policies and procedures to ensure timely and accurate recordkeeping and appropriate processes. We seek outside assistance from qualified providers and professionals for certain services and functions as needed.

**Item 7- Requirements for State-Registered Advisers**

Megan Donnelly has not been found liable in any arbitration claims, or in any civil, self- regulatory organization or administrative proceedings. Megan Donnelly has not been the subject of any bankruptcy proceedings.